

LIBRARY BOARD OF TRUSTEES
SOMERS PUBLIC LIBRARY BOARD ROOM
MARCH 4, 2013

PRESENT: Lois Lindell, Dee Moak, Tiffany Daly, Andy Phillips, Charlotte Stopa, Bob Socha, Robin Provencher, Shirley Warner, and Library Director Francine Aloisa.

ABSENT: Mike Gotta

Meeting called to order by Chairwoman Warner at 6:30 p.m.

1. Approval of Minutes: A motion to approve the minutes of the February 4, 2013 meeting was made by C. Stopa, seconded by B. Socha and passed unanimously.
2. First Audience of Citizens: No audience.
3. Treasurer's Report: Treasurer's report was presented by T. Daly and accepted as presented and filed for audit.
4. Correspondence: There was no correspondence.
5. Financial Business:
 - a. Approval of invoices. Motion to approve payment of invoices by L. Lindell, seconded by B. Socha and approved unanimously.
 - b. Year-to-date budget: Reviewed and accepted.
6. Committees:
 - a. Budget – FY 13-14 proposal. Review and discussion of 2013-2014 budget presentation made to the Board of Selectmen, and that an additional \$1,200.0 in reductions were made for a zero increase budget.
 - c. Personnel – Performance reviews. The committee members presented the new format and their review of F. Aloisa's performance. A motion to accept the report as presented and authorize submission to F. Aloisa's personnel file was made by B. Socha, seconded by D. Moak and passed unanimously.
7. Building:
 - a. Outstanding items. Discussion held regarding list of ongoing issues and status of quotes anticipated for large repairs which are expected prior to the next meeting.
8. Policy Review:
 - a. Emergency Closing policy. Review and discussion of proposed policy change presented by F. Aloisa. Motion to accept revisions to Emergency Closing policy as presented made by L. Lindell, seconded by B. Socha and passed unanimously.
9. Old Business:
 - a. Long Range Plan. No discussion held; to be continued to next meeting.
 - b. Bowers Lacrosse Tournament. F. Aloisa and S. Warner discussed the parking plan provided by the Paul Bowers Tournament committee for this year, including the possible use of Enfield Police Explorers and one-way traffic on Ninth District Road during the tournament.

10. New Business:

a. PR opportunities. Discussion held regarding increased promotion of library programs sponsored by the Board of Trustees.

b. Snow plowing. T. Rolland of DPW has suggested that the island designating the book return pull-in area be removed as it is difficult for the town's plows to maneuver in that area. Following discussion, I was agreed that F. Aloisa will request a drawing from DPW of their proposed change for further discussion.

c. Irrigation pipe damage. F. Aloisa advised the Board that a town snowplow pulled up an irrigation pipe at the rear of the building, not in the parking lot, and it will need to be repaired prior to the irrigation system being de-winterized.

11. Director's Report: F. Aloisa advised the Board of the success of recent programs held, and that Adams & Adams cleaning service was sent over by the Town to provide an estimate for the cost of cleaning services at the library.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 7:35 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING